

MARCH 24 – MEETING 12
VOLUME 28

The Ross County Board of Commissioners met on this day, March 24, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioners James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the March 17, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Glass seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE			
Wellness	Marh, Cadee	75	Engineer	Modern Office Methods, Inc.	460.1
Wellness	Marh, Cadee	75	Engineer	Local Equipment Co.	718.7
Veterans Service Commission	Southern Ohio Shredding LLC	57.5	Engineer	HR Direct	97.9
Veterans Service Commission	Cannie Bart	28.66	Engineer	Hart, Linda	50
Veterans Service Commission	Haller Funeral Home, LLC	1000	Engineer	Fartenal Company	193.2
Treasurer	AMY GLANDON	13.98	Engineer	Cappel Coal & Supply Co.	1591
Treasurer	Amazon Capital Services	15.99	Engineer	Columbus Equipment Co.	735.9
Sheriff	Cook's Correctional	790.89	Engineer	Cintar Corporation # 530	448.4
Sheriff	JOSHUA O'BOMSAWIN	84	Engineer	Carpenter Marty Transportatio	2834.9
Sheriff	Aramark Services, Inc	8544	Engineer	Airgar Great Lakes	1035.2
Sheriff	Sciata Shoe Mart	98.98	Engineer	Advance Auto Parts	312.5
Sheriff	DTB Distributors, Inc.	53.37	Emergency Management	AT&T Mobility	140.1
Sheriff	DTB Distributors, Inc.	1789.74	Emergency Management	Neu Piq	1326.8
Sheriff	DTB Distributors, Inc.	343.09	Emergency Management	Alexander, Sharon	3
Sheriff	Adena Health System	3911.75	Emergency Management	Ross County Fire & Rescue Auto	3
Sheriff	Columbus Radiology Corp.	1929.16	Deq Warden	Office City Express	738.3
Sheriff	Ercamilla, Vanessa	280	Deq Warden	Davis Tire of Chillicothe	59.9
Sheriff	Adena Medical Group, LLC	309.39	Coroner	AT&T Mobility	108.6
Sheriff	Penuell, Julia	60.75	Coroner	Kent Harshbarger, M.D.	925
Sheriff	Welch, David Michael	410	Coroner	Franklin County Coroner	150
Sheriff	Janina Johnson	287	Coroner	Amazon Capital Services	399.6
Sheriff	Ohio Tactical Officers Associat	650	Common Pleas Court #1	Chillicothe Gazette	78.9
Sheriff	Tim's Tires & Accessories	822.3	Common Pleas Court #1	Amazon Capital Services	95.0
Sheriff	Penuell, Julia	655.9	Commissioners	Stantec Consulting Services, I	239
Sheriff	Marter Locksmith and Safe Ser	190	Commissioners	Stantec Consulting Services, I	2068.2
Sheriff	P&R Communications Service	40873.11	Commissioners	A-1 Limestone	20
Sheriff	Gla Fiber	774.95	Commissioners	First Capital Renovations LLC	23018.7
Sheriff	Rumpke Of Ohio, Inc	1377.75	Commissioners	DTB Distributors, Inc.	129.0
Sheriff	APCO, AFC, Inc.	35	Commissioners	Autra Turf Corporation	345623
Sheriff	COLT MITCHELL	86	Commissioners	Schindler Elevator Corporation	324
Sheriff	Modern Office Methods, Inc.	407.28	Commissioners	Harris & Leach, Inc.	60
Sheriff	Modern Office Methods, Inc.	330.96	Commissioners	Fartenal Company	2833.9
Sheriff	Modern Office Methods, Inc.	378.73	Commissioners	MS Consultants	806.1
Sheriff	Ohio Peace Officer Training Ac	1550	Commissioners	Warty Plumbing Supply, Inc.	371.4
Ross County Court System	Courtview Justice Solutions, In	20777	Commissioners	Dynatec, Inc	323
Ross County Court System	Garden Floor Co., Inc.	1467.95	Commissioners	Sedquick Claims Management	61
Ross County Court System	US Bank Equipment Finance	1096.42	Commissioners	Griegby Environmental Consult	160
Ross County Court System	Treasurer, State of Ohio	1370	Commissioners	State Electric Supply, Inc.	44
Ross County Court System	Treasurer, State of Ohio	1370	Commissioners	Marter Locksmith and Safe Ser	1
Prosecuting Attorney	Southern Ohio Shredding LLC	34.5	Commissioners	Central Auto Parts	207.4
Prosecuting Attorney	Axia Technology Partners, LLC	65	Commissioners	State Electric Supply, Inc.	286.0
Probate Court	Coleman Professional Services	8544.5	Commissioners	State Electric Supply, Inc.	253.6
Probate Court	Government Farms and Supplie	1534	Commissioners	First Capital Enterprises	14158.7
Planning Commission	Bricker Graydon LLP	205	Clerk of Courts	Stericycle, Inc.	674.3
Planning Commission	American Structure Paint, Inc	18000	Clerk of Courts	Sunruth Water	16
Planning Commission	Goodhue Consulting, Inc	3746.25	Clerk of Courts	Office City Express	565.6
Planning Commission	Jaanne Price	47.32	Clerk of Courts	US Bank Equipment Finance	105.0
Planning Commission	Kim Hardisty	89.96	Clerk of Courts	Glacier Mountain Bottled Wate	3
Planning Commission	Bricker Graydon LLP	68610.25	Clerk of Courts	Glacier Mountain Bottled Wate	3
Planning Commission	C.T. CONSULTANTS INC	20887.9	Building Department	OHIO BUILDING OFFICIALS AS	2
Planning Commission	Schooley Caldwell Associates I	54174.2	Building Department	INTERNATIONAL CODE COUNC	30
Planning Commission	C.T. CONSULTANTS INC	39356.5	Building Department	Verizon Wireless	80.2
Planning Commission	Schooley Caldwell Associates I	10	Building Department	Quill Corporation	55.5
Litter Control	Amazon Capital Services	18.96	Board of Elections	Jessica Ott	31
Litter Control	Office City Express	5.75	Board of Elections	B. Fink Consulting Inc.	40
Juvenile Court	Amazon Capital Services	231.47	Board of Elections	Office City Express	50.7
Juvenile Court	King, Kirten	660	Board of Elections	Gannett Ohio LocaliQ	88
Juvenile Court	King, Kirten	257.75	Board of Elections	Becky Braun	31
Jury Commission	Gannett Ohio LocaliQ	80.4	Automatic Data Processing Bo	Dell Inc.	255.5
Engineer	World Fuel Services, Inc	4653.18	Auditor	Gla Fiber	705.4
Engineer	World Fuel Services, Inc	15984.47	Auditor	Amazon Capital Services	27.9
Engineer	Eli Martin Surveying, LLC	2000	Auditor	Treasurer, State of Ohio	5846.9
Engineer	SKEENS FEED & SUPPLY	115	Auditor	Rutherford, Chare Colin	37
Engineer	EQUIP BUSINESS SOLUTIONS	91.37	Auditor	Rutherford, Chare Colin	502.1
Engineer	Vermeer of Southern Ohio, Inc.	60.46	Auditor	Rutherford, Chare Colin	148
Engineer	Utility Truck Equipment	2311.94	Auditor	Rutherford, Chare Colin	202
Engineer	US Safety Gear, Inc.	62.42	Auditor	Rutherford, Chare Colin	30
Engineer	Tau Path Materials	189	Auditor	Benzon, Melinda J	12
Engineer	Tim's Tires & Accessories	350	Auditor	Fried, Claire R. Attorney At Law	12
Engineer	Sugarloaf Power Equipment	38.05	Auditor	Brehm, Eric	5926.1
Engineer	Rush Truck Centers of Ohio	2457.8	Auditor	Litter Quality Propane Gas	6129
Engineer	The Char E. Phipps Company	552.92	Auditor	The Ohio State University	7875
Engineer	PDK Construction	11665	Auditor	Amazon Capital Services	144.7
					\$959,637.02

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated March 10, 2025 through March 24, 2025, in the amount of \$22,950.39 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, \$30,873.04 be appropriated from DTAC into account code 229-03-00-7024 Ross Co. Land Bank, per a request of March 24, 2025 from the Ross County Treasurer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Glass seconded, to transfer \$50,000.00 from account code 100-00-00-0010 General, into account code 229-03-00-5901 DTAC, per a request March 24, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

ASSET DISPOSAL

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Planning Department for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
1	4 Drawer File Cabinet	07016	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried

EXECUTIVE SESSION CALLED

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 9:03am, to discuss security issues.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

REGULAR SESSION RESUMED

The executive session called at 9:03am was adjourned, and the regular meeting resumed at 9:35am. No action was taken.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending March 22, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BUCKSKIN TOWNSHIP LOAN FOR TOWNSHIP ROAD MAINTENANCE

Mr. Glass moved, Mr. Lowe seconded, to loan Buckskin Township \$300,000.00 to complete Township Road chip/seal and paving projects on several township roads. The loan will be paid back annually at \$60,000.00 per year for 5 years with the first payment due May 2026.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

CERTIFICATE OF COUNTY-WIDE COST ALLOCATION PLAN

Mr. Lowe moved, Mr. Glass seconded, to certify that we have reviewed the cost allocation plan prepared by Maximus US Services, Inc. and submitted herewith and to the best of my knowledge and belief: All costs included in this proposal based on FY 2023 actual costs to establish cost allocations or billings for the year ended December 31, 2025 are allowable in accordance with the requirements of 2 CFR 200, (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

APPOINTED SPECIAL ADVOCATE GUARDIAN AD LITEM AGREEMENTS

Mr. Glass moved, Mr. Lowe seconded, to accept appointments by the Ross County Common Pleas Court, Juvenile Division, to serve as a CASA/Guardian Ad Litem for the court when available to do so. The Ross County Board of Commissioners hereby agrees to extend the General Liability and Public Officials Liability coverage provided by Ross County to cover TONY JOHNSON, while performing services for, and while acting within the scope of authority granted by the Ross County Common Pleas Court, Juvenile Division.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to accept appointments by the Ross County Common Pleas Court, Juvenile Division, to serve as a CASA/Guardian Ad Litem for the court when available to do so. The Ross County Board of Commissioners hereby agrees to extend the General Liability and Public Officials Liability coverage provided by Ross County to cover CHAMPAIGNE COUSINS, while performing services for, and while acting within the scope of authority granted by the Ross County Common Pleas Court, Juvenile Division.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to accept appointments by the Ross County Common Pleas Court, Juvenile Division, to serve as a CASA/Guardian Ad Litem for the court when available to do so. The Ross County Board of Commissioners hereby agrees to extend the General Liability and Public Officials Liability coverage provided by Ross County to cover CARMEN BARR, while performing services for, and while acting within the scope of authority granted by the Ross County Common Pleas Court, Juvenile Division.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to accept appointments by the Ross County Common Pleas Court, Juvenile Division, to serve as a CASA/Guardian Ad Litem for the court when available to do so. The Ross County Board of Commissioners hereby agrees to extend the General Liability and Public Officials Liability coverage provided by Ross County to cover MONICA MCGINNIS, while performing services for, and while acting within the scope of authority granted by the Ross County Common Pleas Court, Juvenile Division.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to accept appointments by the Ross County Common Pleas Court, Juvenile Division, to serve as a CASA/Guardian Ad Litem for the court when available to do so. The Ross County Board of Commissioners hereby agrees to extend the General Liability and Public Officials Liability coverage provided by Ross County to cover KRISTA MARTIN, while performing services for, and while acting within the scope of authority granted by the Ross County Common Pleas Court, Juvenile Division.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

CONTRACT AWARD WATER POLLUTION CONTROL LOAN FUND BATCH 5 2024

Mr. Lowe moved, Mr. Glass seconded, to award the contract for the WPCLF 2024 Batch 5 funding, distributed by the Ross County Health District to 18 Home Sewage Treatment System installers currently registered with the department. Bids were opened March 17, 9:00am as advertised in the Commissioner's office. It is the recommendation of the Ross County Health Department that the lowest bid submitted by Duncan & Daniels Enterprises, LLC, in the amount of \$14,955.00, be accepted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

PARTNER DESIGN AND CONSTRUCTION AGREEMENT NATIONAL PARK SERVICE

Mr. Glass moved, Mr. Lowe seconded, to enter into a Partner Design & Construction Agreement between the National Park Service, an agency of the United States Department of the Interior, and Ross County Board of Commissioners. The purpose of this Agreement is to set out the terms and conditions under which the Partner will design, construct, and donate to the United States, for the NPS's use, education shelter, restroom, parking expansions, site identity signs, and visitor interpretive panels.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on March 24, 2025, with Jack A. Everson, James E. Lowe and David Glass in attendance.

RESOLUTION 011-25

APPROVING AN AGREEMENT WITH D.E. HUDDLESTON, INC. FOR THE VA STADIUM FENCING PROJECT

The County Administrator requests authority to enter into an agreement with D.E. Huddleston, Inc. (the "Contractor") for the VA Stadium Fencing Project (the "Project").

Rationale:

1. The Ross County Board of Commissioners (the "Board") previously identified a need for the Project.
2. The Board is a member of the INCompliance Consulting National Purchasing Consortium ("ICNPC"), which is a national association of political subdivisions.
3. Ohio Revised Code Section 9.48 authorizes counties, as political subdivisions, to participate in joint purchasing programs operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership.
4. Pursuant to Attorney General Opinion 2024-003, Ohio Revised Code Section 9.48 allows a county to procure installation, maintenance, and repair services through a joint purchasing program with the procurement being exempt from any competitive bidding requirements.
5. The Project is for installation, maintenance, and repair services.
6. ICNPC solicited proposals for services, utilizing the Project as the basis for pricing. The Contractor submitted a proposal in response to the solicitation (the "Proposal"), which ICNPC has determined is most advantageous to its members. As a result, ICNPC extended a contract offering to the Contractor based on the Proposal.
7. The Contractor will execute an agreement with ICNPC so that the Contractor may offer its services to ICNPC members ("Consortium Agreement").
8. The Contractor's Proposal for the Project is in the amount of \$148,495.00 ("Proposal Sum").
9. The County Administrator recommends the Board authorize the County Administrator to negotiate and execute an agreement with Contractor for the Project based on the Proposal in an amount not to exceed the Proposal Sum, pending execution of the Consortium Agreement.
10. The County Administrator also requests authority for the County Administrator to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Proposal Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Ross County Board of Commissioners resolves as follows:

1. The Board acknowledges that the Proposal is exempt from competitive bidding requirements pursuant to Ohio Revised Code Section 9.48.
2. The Board approves the selection of Contractor for the Project and authorizes the County Administrator to work with legal counsel to negotiate and execute an agreement with Contractor based on the Proposal and to sign any related documents for the Project, in an amount not to exceed the Proposal Sum.

The Board also authorizes the County Administrator to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Proposal Sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

ADDITIONAL FUNDING FOR PAINTS VA MEMORIAL STADIUM OUTFIELD WALL CONSTRUCTION

Mr. Everson moved, Mr. Lowe seconded, to provide an additional \$19,809.00 for construction of the outfield wall at the Paints VA Memorial Stadium, since bids came in higher than the original quotes.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes: Mr. Glass, no. Motion carried.

OTHER BUSINESS

EMA Director Mark Thompson and Assistant Director Josh Garrett – provided information to the Commissioners on the pros and cons of the EMA coming under the supervision of the Ross County Board of Commissioners as opposed to being controlled by a separate board. The Commissioners will review the information and make a decision at a later date.

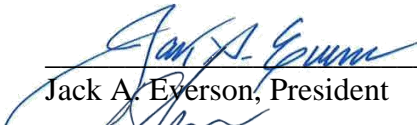
Rhiannon Gill, Executive Director Garden Family Advocacy Center – Updated the Commissioners on the work that is done by the advocacy center. She also reiterated the need for the \$15,000.00 appropriation, requested in the 2025 budget.

Brian Wickline, President Chillicothe Paints – made a request for additional funding for the outfield wall construction at the VA Memorial Stadium. They are in need of an additional \$19,809.00.

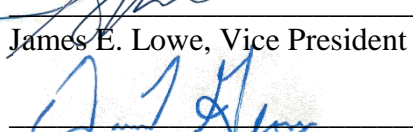
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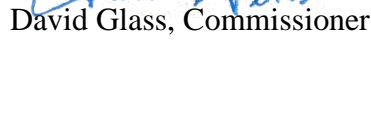
Mr. Jack A. Everson, President, adjourned the regular meeting of March 24, at 11:10 a.m., Board of Commissioners of Ross County, Ohio



Jack A. Everson, President



James E. Lowe, Vice President



David Glass, Commissioner